



TRAVELER PERFORMANCE EVALUATION

CLIENT NAME		UNIT:	SHIFT
CLINICAL EMPLOYEE NAME	DISCIPLINE	Contract Start: / /	
		Contract End: / /	

Instructions: Use the following key and definitions to evaluate Progressive Nursing Staffers clinical employee's job performance.

Check: Meets job performance standards or
Check: Does not meet job performance standards

I. CLINICAL PERFORMANCE EVALUATION:

	Meets	Does Not Meet
1. Clinical Ability: Defined as knowledge & skills demonstrated by job performance	<input type="checkbox"/>	<input type="checkbox"/>
2. Performance:		
a. Quality – Defined as Hospital's standards for the job	<input type="checkbox"/>	<input type="checkbox"/>
b. Productivity – Defined as assigned tasks/duties completed under normal operating conditions	<input type="checkbox"/>	<input type="checkbox"/>
c. Communication – Defined to include responses/oral discussions/instructions w/ health care team Members/patients/families and pertinent written material [i.e. patient records, nursing / therapy notes, etc.]	<input type="checkbox"/>	<input type="checkbox"/>
3. Clinical Competence: Maintains clinical competency & increases clinical knowledge w/ In-services/journals	<input type="checkbox"/>	<input type="checkbox"/>

II. Professional PERFORMANCE EVALUATION:

1. Attitude – Defined as manner of action, feeling or language towards job	<input type="checkbox"/>	<input type="checkbox"/>
2. Judgment – Defined as ability to make decisions & utilize working time to best advantage	<input type="checkbox"/>	<input type="checkbox"/>
3. Cooperation – Defined as interaction with others in a constructive & harmonious manner	<input type="checkbox"/>	<input type="checkbox"/>
4. Reliability – Defined as punctuality, dependability & trustworthiness	<input type="checkbox"/>	<input type="checkbox"/>
5. Comprehension – Defined as understanding written &/or oral instructions relating to the job	<input type="checkbox"/>	<input type="checkbox"/>
6. Flexibility/Adaptability – Defined as ability to perform effectively a variety of assigned tasks & to quickly adjust to changes in the work environment	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

If this evaluation is completed by a Charge Nurse it must be co-signed by a Manager or Supervisor

Print - Name of Manager/Supervisor Title Signature Date

Print Name of Co-signing Manager/Supervisor Title Signature Date
(If Evaluator is a Charge Nurse- Please have Manager Co-sign)

*Any "Does not meet" or negative comment the receiving Progressive Representative will forward to a Progressive Clinical Nurse to review and counsel employee accordingly.